



Child Safeguarding Statement & Risk Assessment

Kilmovee NS

Kilmovee, Ballaghaderreen

Co Mayo

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Mandatory Template 1: Child Safeguarding Statement and Risk Assessment Template (Landscape Version)

Child Safeguarding Statement

Kilmovee NS is a primary school providing primary education to pupils from Junior Infants to Sixth Class.

In accordance with the requirements of the [Children First Act 2015](#), [Children First: National Guidance for the Protection and Welfare of Children 2017](#), [the Addendum to Children First \(2019\)](#), the [Child Protection Procedures for Primary and Post Primary Schools \(revised 2023\)](#) and [Tusla Guidance on the preparation of Child Safeguarding Statements](#), the Board of Management of [insert school name] has agreed the Child Safeguarding Statement set out in this document.

- 1 The Board of Management has adopted and will implement fully and without modification the Department's *Child Protection Procedures for Primary and Post Primary Schools (revised (2023))* as part of this overall Child Safeguarding Statement
- 2 The Designated Liaison Person (DLP) is Mrs Caitriona McDonnell
- 3 The Deputy Designated Liaison Person (Deputy DLP) is Mrs Deirdre Meehan
- 4 The Relevant Person is Mrs Caitriona McDonnell
- 5 The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The school will:

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
- fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;
- fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters;

- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
- develop a practice of openness with parents and encourage parental involvement in the education of their children; and
- fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

6 The following procedures/measures are in place:

- In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)* and to the relevant agreed disciplinary procedures for school staff which are published on the gov.ie website.
- In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the [National Vetting Bureau \(Children and Vulnerable Persons\) Acts 2012 to 2016](http://gov.ie) and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and available on the gov.ie website.
- In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school-
 - Has provided each member of staff with a copy of the school's Child Safeguarding Statement
 - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
 - Encourages staff to avail of relevant training
 - Encourages Board of Management members to avail of relevant training
 - The Board of Management maintains records of all staff and Board member training
- In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.
- All registered teachers employed by the school are mandated persons under the Children First Act 2015.
- In accordance with the Children First Act 2015 and the Addendum to Children First (2019), the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.

- The various procedures referred to in this Statement can be accessed via the school's website, the gov.ie website or will be made available on request by the school.

Note: The above is not intended as an exhaustive list. Individual Boards of Management shall also include in this section such other procedures/measures that are of relevance to the school in question.

- 7 This statement has been published on the school's website and has been provided to all members of school personnel, the Parents' Association (if any) and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department if requested.
- 8 This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

This Child Safeguarding Statement was adopted by the Board of Management on 23/10/2023

This Child Safeguarding Statement was reviewed by the Board of Management on 23/10/2023

Signed: Fr Joseph Gavigan

Chairperson of Board of Management

Signed: Caitriona McDonnell

Principal/Secretary to the Board of Management

Date: 23/10/2023

Date: 23/10/2023


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Child Safeguarding Risk Assessment

Written Assessment of Risk of Kilmovee NS

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and PostPrimary Schools (revised 2023)*, the following is the Written Risk Assessment of Kilmovee N S

1. List of school activities	2. The school has identified the following risk of harm in respect of its activities –	3. The school has the following procedures in place to address the risks of harm identified in this assessment -
Daily arrival and dismissal of pupils	Risk of harm not being recognised by school personnel Risk of child being harmed in the school by another child/ adult	The school has a supervision policy to ensure appropriate supervision of children during assembly & dismissal. School commences at 9:20am and finishes at 2pm for Infants and 3pm for pupils from First-Sixth Class. Parents have been notified that no responsibility can be accepted outside these school hours.
Training of school personnel in child protection matters	Risk of harm not being reported properly and promptly by school personnel	All school personnel are provided with a copy of the school's <i>Child Safeguarding Statement</i>

		<p>The <i>Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)</i> are made available to all school personnel</p> <p>School Personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)</i> and all registered teaching staff are required to adhere to the <i>Children First Act 2015</i> and its Addendum (2019)</p> <p>All new staff are provided with a copy of the school's Child Safeguarding Statement</p> <p>The staff are encouraged to avail of relevant training</p> <p>The board of management members are encouraged to avail of relevant training</p> <p>The school maintains records of all staff and board member training</p> <p>The school implements in full the Stay Safe Programme</p> <p>The school implements in full the SPHE curriculum</p> <p>The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p>
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		<p>The school has a Health and Safety policy</p> <p>The school has in place a Critical Incident Management Plan</p>
One-to-one teaching	<p>Risk of child being harmed in the school by a member of school personnel</p> <p>Risk of child being harmed in the school by another child</p> <p>Risk of child being harmed in the school by volunteer or visitor to the school</p> <p>Risk of harm in one-to-one teaching, counselling, coaching situation</p>	<p>The school has a Special Educational Needs policy</p> <p>Open doors Glass in all classroom doors</p>
Care of children with special educational needs, including intimate care where needed	<p>Risk of child being harmed in the school by a member of school personnel</p> <p>Risk of harm to children with SEN who have particular vulnerabilities, including medical vulnerabilities</p> <p>Risk of harm to child while a child is receiving intimate care</p> <p>Risk of exclusion</p>	<p>The school has a Special Educational Needs policy</p> <p>The school has a Health and Safety policy</p> <p>The school implements in full the Stay Safe Programme</p> <p>The school implements in full the SPHE and RSE curriculum</p>

<p>Use of toilet/changing areas in school</p>	<p>Risk of child being harmed in the school by a member of school personnel</p> <p>Risk of child being harmed in the school by another child</p>	<p>The school has a yard/playground supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.</p> <p>The school has a Health and Safety policy</p>
<p>Changing of clothes for children who have a toilet accident, i.e., infants, or for older children who fall and dirty their clothes outside</p> <p>Intimate care needs</p>	<p>Risk of child being harmed in the school by a member of school personnel</p> <p>Risk of harm to child while a child is receiving intimate care</p>	<p>The school has a Health and safety policy</p> <p>Keep a record of any incidents and let parents know</p> <p>Parents of infant children will be contacted to get permission to change their child's clothes in the event of an accident or give them the option to be contacted to come and change their child's clothes themselves</p> <p>Parents can send in a change of clothes (underwear/socks) in their child's school bag</p>

		<p>The school implements in full the Stay Safe Programme</p> <p>The school implements in full the SPHE and RSE curriculum</p>
Curricular Provision in respect of SPHE, RSE, Stay safe.	Risk of harm due to non-teaching of same	<p>The school implements in full the Stay Safe Programme</p> <p>The school implements in full the SPHE and RSE curriculum</p>
Online Teaching & Use of Social-Media	<p>Risk of harm due to inappropriate use of online remote teaching and learning communication platform such as an uninvited person accessing the lesson link, students being left unsupervised for long periods of time in breakout rooms</p> <p>Risk of harm caused by member of school personnel communicating with pupils in an inappropriate manner via social media, texting, digital device or other manner</p> <p>Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner</p>	<p>The school has an Acceptable Use Policy in place and a Distance Learning Policy to include provision for online teaching and learning remotely.</p> <p>The school has in place a policy governing the use of mobile phones</p> <p>The school has in place a Parents as Partners Policy and Conduct of Parents Policy</p>

<p>Management of challenging behaviour amongst pupils, including appropriate use of restraint where required</p>	<p>Risk of harm to pupils and staff</p>	<p>The school has in place a code of behaviour for pupils</p> <p>Health & Safety Policy</p> <p>Code of Behaviour</p> <p>Restraint Policy (Pending)</p> <p>The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p>
<p>Use of Sports Coaches/External personnel used to supplement the curriculum</p>	<p>Risk of child being harmed in the school by volunteer or visitor to the school</p> <p>Risk of harm due to bullying of child</p> <p>Risk of harm in one-to-one teaching, counselling, coaching situation</p>	<p>The school has in place a policy and procedures for the use of external sports coaches</p> <p>The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum.</p> <p>All external coaches are garda vetted.</p> <p>The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p>

Students participating in work experience in the school	Risk of child being harmed in the school by volunteer or visitor to the school	The school has in place a policy and procedures in respect of students undertaking work experience in the school
Recreation breaks for pupils	<p>Risk of harm due to Personal injury</p> <p>Risk of Harm due to flight risk</p> <p>Risk of harm due to inadequate supervision of children in school</p> <p>Risk of child being harmed in the school by a member of school personnel</p> <p>Risk of child being harmed in the school by another child</p> <p>Risk of child being harmed in the school by volunteer or visitor to the school</p> <p>Risk of harm due to bullying of child</p> <p>Risk of harm due to racism</p> <p>Risk of harm due to inadequate code of behaviour</p> <p>Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school</p>	<p>The school has a yard/playground supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.</p> <p>The children are always supervised by adults with the S.N.A on call if assistance is needed.</p> <p>The school implements in full the Stay Safe Programme</p> <p>The school implements in full the SPHE and RSE curriculum</p> <p>The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p> <p>The school has in place a code of behaviour for pupils</p>

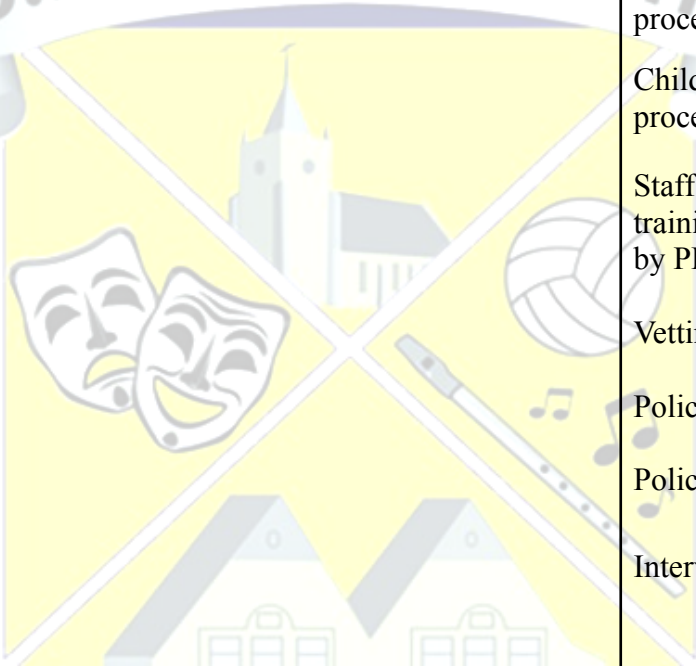
		The school has in place a Critical Incident Management Plan
Classroom teaching	<p>Risk of child being harmed in the school by a member of school personnel</p> <p>Risk of child being harmed in the school by another child</p> <p>Risk of exclusion</p>	<p>The school has a Special Educational Needs policy</p> <p>The school has a Code of Behaviour.</p> <p>The school implements in full the SPHE, RSE and Stay Safe Programme.</p>
Outdoor teaching activities	<p>Risk of harm due to Physical injury</p> <p>Risk of child being harmed in the school by a member of school personnel</p> <p>Risk of child being harmed in the school by another child</p>	<p>The school has in place a Code of Behaviour for pupils.</p> <p>The children are always supervised by adults with the S.N.A on call if assistance is needed.</p>
Sporting Activities	<p>Risk of harm due to Physical injury</p> <p>Risk of harm due to inadequate supervision of children in school</p>	The school implements in full the Stay Safe Programme

	<p>Risk of child being harmed in the school by a member of school personnel</p> <p>Risk of child being harmed in the school by another child</p> <p>Risk of child being harmed in the school by volunteer or visitor to the school</p> <p>Risk of harm due to bullying of child</p> <p>Risk of harm due to racism</p> <p>Risk of harm due to inadequate code of behaviour</p>	<p>The school implements in full the SPHE and RSE curriculum</p> <p>The school has in place a Code of Behaviour for pupils.</p> <p>The school has in place a Health and Safety Statement & Policy</p> <p>The children are always supervised by adults with the S.N.A on call if assistance is needed.</p>
School Outings	<p>Risk of harm due to Physical injury</p> <p>Risk of harm due to inadequate supervision of children</p> <p>Risk of harm due to flight risk/wandering off</p> <p>Risk of child being harmed by another personnel/peer group</p> <p>Risk of harm due to bullying of child</p> <p>Risk of harm due to inadequate supervision of children while attending out of school activities</p>	<p>The school has in place a policy and clear procedures in respect of school outings: School Tour Policy</p> <p>The school has in place a Code of Behaviour for pupils.</p> <p>The children are always supervised by adults with the S.N.A on call if assistance is needed.</p> <p>The school implements in full the SPHE programme, the Stay Safe and RSE programmes.</p>

	Risk of harm due to racism	Mobile Phone Policy
Annual Sports Day	<p>Risk of harm due to Personal injury</p> <p>Risk of harm due to inadequate supervision of children in school</p> <p>Risk of child being harmed in the school by a member of school personnel</p> <p>Risk of child being harmed in the school by another child</p> <p>Risk of harm due to bullying of child</p> <p>Risk of harm due to racism</p>	<p>The school has in place a Health and Safety policy.</p> <p>The school has in place a Code of Behaviour for pupils.</p> <p>The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p> <p>The children are always supervised by adults with the S.N.A on call if assistance is needed.</p>
Fundraising events involving pupils	<p>Risk of harm due to Physical injury</p> <p>Risk of child being harmed by a member of</p>	The school has in place a Code of Behaviour for pupils.

	<p>school personnel, a member of staff of another organisation or other person while child is participating</p> <p>Risk of harm due to inadequate supervision of children while attending out of school activities</p>	<p>The children are always supervised by adults with the S.N.A on call if assistance is needed.</p> <p>The school implements the Stay Safe and RSE programme.</p>
Use of off-site facilities for school activities	<p>Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g., school trip, swimming lessons</p> <p>Risk of harm due to inadequate supervision of children while attending out of school activities</p>	<p>The school has in place a code of behaviour for pupils</p> <p>The school implements the Stay Safe and RSE programme.</p> <p>The children are always supervised by adults with the S.N.A on call if assistance is needed.</p> <p>Mobile Phone Policy</p>
<p>Administration of Medicine</p> <p>Administration of First Aid</p> <p>Children with medical needs</p>	<p>Risk of harm due to Incorrect dosage</p> <p>Risk of harm due to Allergic reaction</p>	<p>The school has in place a policy and procedures for the administration of medication to pupils</p> <p>Procedures for pupil's different health conditions in the old staff room press</p>

<p>Prevention and dealing with bullying amongst pupils</p>	<p>Risk of harm due to Physical abuse and psychological abuse Risk of harm due to Lasting psychological and emotional effects</p>	<p>The school has in place a code of behaviour for pupils</p> <p>The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p> <p><i>The school implements the SPHE, Stay Safe, RSE programmes</i></p> <p>Supervision Policy</p>
<p>Care of pupils with specific vulnerabilities/ needs such as</p> <ul style="list-style-type: none"> ● Pupils from ethnic minorities/migrants ● Members of the Traveller community ● Lesbian, gay, bisexual or transgender (LGBT) children ● Pupils perceived to be LGBT <ul style="list-style-type: none"> ● Pupils of minority religious faiths ● Children in care <p>Children on CPNS</p>	<p>Risk of harm due to Exclusion, segregation</p> <p>Risk of harm due to bullying of child</p> <p>Risk of harm due to racism</p> <p>Risk of harm due to inadequate supervision of children in school</p>	<p>The school has the following policies in place.</p> <ul style="list-style-type: none"> ● Special Educational Needs Policy ● SPHE ● Code of Behaviour ● Admissions Policy ● Equal Opportunities <p>The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p>

<p>Recruitment of school personnel including -</p> <ul style="list-style-type: none"> ● Teachers ● SNA's ● Caretaker/Secretary/Cleaners ● Sports coaches ● External Tutors/Guest Speakers ● Volunteers/Parents in school activities ● Visitors/contractors present in school during school hours ● Visitors/contractors present during after school activities 	<p>Risk of harm if not Garda Vetted</p> 	<p>The school adheres to the requirements of the Garda vetting legislation and relevant DE circulars in relation to recruitment and Garda vetting</p> <p>The school complies with the agreed disciplinary procedures for teaching staff</p> <p>Child Safeguarding Statement & DES procedures made available to all staff</p> <p>Staff must view Tusla Children First e-learning training module & other online training offered by PDST</p> <p>Vetting Procedures</p> <p>Policy of Parents / Volunteers/External Coaches</p> <p>Policy on Visiting Contractors(Pending)</p> <p>Interview Criteria</p>
<p>Use of Information and Communication Technology by pupils in school</p>	<p>Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school</p> <p>Risk of harm due to Bullying</p>	<p>The school has an Acceptable Use Policy in place, to include provision for online teaching and learning remotely, and has communicated this policy to parents</p> <p>The school has in place a mobile phone policy</p>

		<p>The school implements in full the Stay Safe & RSE Programme</p> <p>The school implements in full the SPHE curriculum</p> <p>The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p>
<p>Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.</p>	<p>Risk of child being harmed in the school by a member of school personnel</p> <p>Risk of harm due to inadequate supervision of children in school at break/lunch if they are kept in for detention</p> <p>Forgetting to give a phone back to a child</p>	<p>The school has in place a code of behaviour for pupils</p> <p>Mobile Phone/Device Policy</p>
<p>Student teachers undertaking training placement in school</p>	<p>Risk of child being harmed in the school by volunteer or visitor to the school</p>	<p>The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum</p> <p>Vetting</p> <p>Work Experience Policy</p>

Use of video/photography/other media to record school events	Risk of harm due to Inappropriate redistribution of photos/videos	The school has an Acceptable Use Policy in place, to include provision for online teaching and learning remotely, and has communicated this policy to parents Consent sought on Enrolment Policy
Children who are a 'flight risk'	Risk of Physical injury Risk of child being harmed by outside personnel.	The school has a Health and Safety policy Code of Behaviour Supervision Policy

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post Primary*

Schools (revised 2023)

